EVENT FINANCIAL REPORT

CTSO:
DATE:
EVENT:

REVENUE

Fees (money collected for participation in the event)	
Contributions (money collected to support the event)	
Grants (funding used to support the event)	
Sales (sales of items related to the event)	
Other (describe)	
TOTAL REVENUE	0

EXPENSES

Food	
Lodging	
Facilities/Equipment Rental	
Speakers/Presenters	
Stipends	
Gifts/Prizes	
Travel (for out-of-state events)	
Fees (registration, etc. for out-of-state events)	
Supplies	
Printing/photocopying	
Communications	
Awards (cost of plaques, medals, etc.)	
Other (describe)	
TOTAL EXPENSES	0

Members in Attendance:	
Advisors in Attendance:	
Total Cost per Attendee:	